

COKERFEST ARTS & CRAFTS FAIR...AND MORE

DATE: Saturday, November 5, 2011
TIME: 9:00 AM TO 4:00 PM
SPONSOR: Coker United Methodist Women

PLACE: Coker United Methodist Church
231 E. North Loop Road
San Antonio, TX

1. No admission charge to public. Booths must be set up by 8:30 AM or forfeited to stand-by Exhibitors. Vendors are expected to stay until 4:00 PM. Applications must be received before October 15, 2009, and no refunds will be made unless notified in writing. **WE WILL HOLD THIS EVENT RAIN OR SHINE.**
2. Spaces are available as follows:

A—Indoor booths (covered)	\$70.00 Single / \$85.00 Shared approx. 8'x 9'
B—Outdoor booths (covered)	\$50.00 Single / \$65.00 Shared 10' x 4'
C—Outdoor booths (uncovered)	\$45.00 Single / \$60.00 Shared 10' x 4'
D—Parking Lot (uncovered)	\$45.00 Single / \$60.00 Shared 10' x 10'
3. Reservations will be accepted and booths assigned as received until all spaces have been filled. NO changes will be made on November 5, 2011.
4. Each exhibitor is required to submit ONE PHOTO of their work. All forms of arts and crafts created by the artist will be eligible. Sponsors reserve the right to remove objectionable items in violation of decency and/or eligibility rules. Other items may be offered if acceptable to the Cokerfest Committee.
5. No display equipment is provided. Limited tables and chairs from the church may be rented for a small fee. Limited electrical outlets will be available and all tables must be covered to the floor.
6. NO SMOKING IS ALLOWED IN THE BUILDINGS OR AROUND THE BOOTHS. Anyone needing to smoke must do so in the lower parking lot.
7. Please enclose a stamped, self-addressed envelope with your entry fee and registration and we will send a confirmation letter to you two weeks before the event. Your canceled check is your receipt. Your fee will be returned if all spaces are filled when your applications is received.
8. ****Vendors selling food products must have their own Food Handlers License from the Health Department and have that license displayed in their booth.****
9. Exhibitors are required to have a Sales Tax number and COLLECT TAX on all sales. The comptroller requires this number to be in the files prior to the show and available at your booth the day of the fair.
10. You may set up your booth Friday, November 4, from 4:00 to 7:00 PM or from 6:30 to 8:30 AM on Saturday, November 5. Vehicles will not be allowed into the display areas. Drive up close to unload and then MOVE CAR or VEHICLE to lower parking lot.

We have plans to have a directory of the vendors to provide shoppers. Please list on the name line the exact way you want to be listed in the directory. We offer the opportunity, to, to have a business card in the directory at a cost of \$10 per card. This is optional if you wish to be included.

FOR FURTHER INFORMATION, PLEASE CALL Robin Jenks (210-492-0106)
robgow@aol.com

REGISTRATION FORM

NAME _____

_____ SALES TAX # _____

SHARED _____ SALES TAX # _____

ADDRESS _____ CITY, STATE, ZIP _____

PHONE NUMBER _____ E-MAIL ADDRESS _____

ART OR CRAFT _____

BOOTH LOCATIONS	Fee/Shared	LOCATION CHOICE A B C D (circle one)
A—Indoor	\$70 / \$85	Amount Paid \$ _____
B—Outdoor Covered	\$50 / \$65	Table (s) @ \$5 \$ _____
C—Outdoor Uncovered	\$45 / \$60	Chair (s) @ \$1 \$ _____
D—Parking Lot	\$45 / \$60	Total Paid \$ _____

Make check payable to COKERFEST and mail with registration form, payment, picture of craft and self addressed, stamped envelope. MAIL TO: Robin Jenks, 15542 Dawn Crest, San Antonio, Tx 78248-1340

I, _____, do hereby release and forever discharge the Coker United Methodist Church / United Methodist Women from any responsibility, personal liability, loss, claims, or damage arising out of/ or in connection with Cokerfest Arts and Crafts Fair.

Date _____

Copies of the Cokerfest application can be found on line at www.coker.org or you may pick up a copy in the church office.